

**Summary:**

Vino 301 Wine Concierge is a wine tours and events company located in Maryland. Vino 301 offers winery tours, wine tasting classes, and networking events. Tour Ambassador Driver is responsible driving Vino 301 tour guests to vineyards and wineries in Maryland.

**Essential Functions:**

- A tour bus driver must be well aware of all the important routes and shortcuts on which the bus is to travel.
- Responsible for picking up and dropping off passengers.
- Responsible for keeping the bus clean from inside and outside.
- Ensure that every passenger is safe during the tour and all the traffic rules and regulations are followed.
- Responsible for assuring all passengers are comfortable and safety of guests  
Responsible in assisting the customer to get in and get out of the vehicle
- Follow and observe all safe operating procedures and safety precautions.  
Maintain safe and sanitary conditions throughout all working spaces.  
Participate in training and staff meetings as required.
- The driver needs to complete reports on accidents if necessary.
- Responsible for the loading and the unloading the passengers' coolers, boxes of wine, etc.in and out of the vehicle.
- Responsible for the assisting the Tour Ambassador with loading and the unloading the lunches and other equipment from and onto the vehicle.
- Responsible for his appearance and needs to be neatly groomed and pleasant.  
Ensure adherence to all corporate policies and procedures  
All other duties as assigned

**Qualifications**

- Must have a for hire driver's license, Class B license with passenger endorsement
- At least 2 to 5 years expertise in handling a limo, Sprinter, or mini-bus
- No violations or suspension on driver's history within the past three years
- Police clearance
- Must be able to work weekends
- Must be able to work holidays
- Must be able to pass drug test
- Being flexible and proactive.
- Having good presentation skills.
- Being enthusiastic and friendly.
- Having good verbal communication skills.
- Being able to interact with people from different backgrounds.
- Being able to work with a team.
- Having time management skills.

This is a part time positions. Hours vary. Must be available to work on the weekends.

If you'd like to apply, please email a resume and cover letter to the address listed. Please paste

your cover letter into the email. Your resume may be attached or pasted in as well.

Thank you for your interest!